

## **SINMAH CAPITAL BERHAD**

Registration No.: 199401015973 (301653-V)  
(Incorporated in Malaysia)

### **NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF VENUE OF THE EXTRAORDINARY GENERAL MEETING**

We refer to our earlier announcement made on 26 July 2021 in relation to the Extraordinary General Meeting (“EGM”) of the Company.

The Board wishes to inform that the EGM of the Company originally scheduled to be held at Boardroom, 1-17-02, Menara Bangkok Bank, Berjaya Central Park, No. 105 Jalan Ampang, 50450 Kuala Lumpur, W.P. Kuala Lumpur, Malaysia will be changed to be conducted on a fully virtual basis through live streaming and Remote Participation and Voting facilities as set out below:

- Day, Date and Time** : Tuesday, 24 August 2021 at 11.00 a.m., or at any adjournment thereof, or immediately following the conclusion or adjournment of the Twenty Seventh Annual General Meeting of Sinmah Capital Berhad scheduled to be held on the same day at 10.00 a.m., whichever is earlier
- Main Venue** : Fully virtual via online meeting platform at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC - D6A357657)
- Mode of Meeting** : 1. Typed text in the Meeting Platform during the virtual EGM  
2. Shareholders may submit questions by logging into the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> prior to virtual EGM  
3. Email questions to [general@sinmah.com.my](mailto:general@sinmah.com.my) prior to virtual EGM

Save for the change of venue, all the agenda stated in the Notice of the EGM remains unchanged. Kindly refer to the updated Administrative Guide and proxy form as attached.

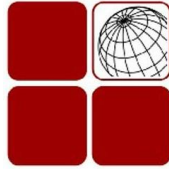
Shareholders are encouraged to appoint the Chairman of the EGM as your proxy if you are unable to participate remotely. Please refer to the Administrative Guide available on our website at [www.sinmah.com.my](http://www.sinmah.com.my) for further details of the virtual EGM. Should you require any assistance, kindly contact the Company at 06-3353329 or [general@sinmah.com.my](mailto:general@sinmah.com.my).

Thank you for your continued support to the Company.

Yours faithfully,

**DATUK HJ. ZAINAL BIN HJ. SHAMSUDIN**  
Independent Non-Executive Chairman

3 August 2021



## SINMAH CAPITAL BERHAD

Registration No.: 199401015973 (301653-V)  
(Incorporated in Malaysia)

### ADMINISTRATIVE GUIDE FOR THE VIRTUAL EXTRAORDINARY GENERAL MEETING

- Day, Date and Time** : Tuesday, 24 August 2021 at 11.00 a.m., or at any adjournment thereof, or immediately following the conclusion or adjournment of the Twenty Seventh Annual General Meeting of Sinmah Capital Berhad scheduled to be held on the same day at 10.00 a.m., whichever is earlier
- Main Venue** : Fully virtual via online meeting platform at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC - D6A357657)
- Mode of Meeting** : 1. Typed text in the Meeting Platform during the virtual Extraordinary General Meeting  
2. Shareholders may submit questions by logging into the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> prior to virtual Extraordinary General Meeting  
3. Email questions to [general@sinmah.com.my](mailto:general@sinmah.com.my) prior to virtual Extraordinary General Meeting

### MODE OF MEETING

In view of the COVID-19 pandemic and the Company's initiative to curb the spread of COVID-19, the Extraordinary General Meeting (“EGM”) of the Company will be conducted virtually via the online meeting platform.

The conduct of a fully virtual EGM is in line with the revised Guidance Note and Frequently Asked Questions (“**the Revised Guidance Note and FAQ**”) by the Securities Commission Malaysia on 16 July 2021. The Revised Guidance Note and FAQ states that in a fully virtual general meeting, all meeting participants including the Chairperson of the meeting, board members, senior management and shareholders are required to participate in the meeting online. Physical gatherings no matter how small are prohibited.

According to the Revised Guidance Note and FAQ, an online meeting platform can be recognised as the meeting venue or place under Section 327(2) of the Companies Act 2016 provided that the online platform is located in Malaysia.

We strongly encourage you to participate in the fully virtual EGM via the Virtual Meeting Facilities provided to exercise your right as a member of the Company to participate (including to pose questions to the Board of Directors and/or Management of the Company) and vote at the EGM. Alternatively, you may also appoint the Chairman of the Meeting as your proxy to attend and vote on your behalf at the EGM.

Kindly ensure that you are connected to the internet at all times to participate and vote when our virtual EGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the EGM is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.

**SINMAH CAPITAL BERHAD**



[Registration No. 199401015973 (301653-V)]

**ONLINE REGISTRATION PROCEDURE**

<b>Procedure</b>	<b>Action</b>
<b>Before the day of the EGM</b>	
1. Register Online with Boardroom Smart Investor Portal  <i>(For first time registration only)</i>	<p><i>[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register. You may proceed to Step 2.]</i></p> <ol style="list-style-type: none"> <li>Access website <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a></li> <li>Click &lt;&lt;<b>Register</b>&gt;&gt; to sign up as a user.</li> <li>Complete registration and upload softcopy of MyKad (front and back) or Passport in JPEG, PNG or PDF format.</li> <li>Please enter a valid email address.</li> <li>Your registration will be verified and approved within one (1) business day and an email notification will be provided.</li> </ol>
2. Submit request for remote participation	<p>Registration for remote access will be opened on 3 August 2021. Please note that the closing time to submit your request is at 11.00 a.m. on 22 August 2021 (48 hours before the commencement of the EGM).</p> <p><b>Individual Members</b></p> <ol style="list-style-type: none"> <li>Log in to <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> using your user ID and password from Step 1 above.</li> <li>Select <b>SINMAH CAPITAL BERHAD EXTRAORDINARY GENERAL MEETING</b> from the list of Corporate Meetings and click “<b>Enter</b>”.</li> <li>Click on “<b>Register for RPEV</b>”.</li> <li>Read and accept the General Terms &amp; Conditions and click “<b>Next</b>”.</li> <li>Enter your CDS Account Number and thereafter submit your request.</li> </ol> <p><b>Appointment of Proxy</b></p> <ol style="list-style-type: none"> <li>Log in to <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> using your user ID and password from Step 1 above.</li> <li>Select <b>SINMAH CAPITAL BERHAD EXTRAORDINARY GENERAL MEETING</b> from the list of Corporate Meetings and click “<b>Enter</b>”.</li> <li>Click on “<b>Submit eProxy Form</b>”.</li> <li>Read and accept the General Terms and Conditions by clicking “<b>Next</b>”</li> <li>Enter your CDS Account Number and number of securities held. Select your proxy – either the Chairman of the meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies).</li> <li>Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote.</li> <li>Review and confirm your proxy appointment.</li> <li>Click “<b>Apply</b>”.</li> <li>Download or print the eProxy form as acknowledgement.</li> </ol>

**SINMAH CAPITAL BERHAD**

[Registration No. 199401015973 (301653-V)]

		<p><b>Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee</b></p> <p>a. Write in to <a href="mailto:bsr.helpdesk@boardroomlimited.com">bsr.helpdesk@boardroomlimited.com</a> by providing the name of the Member and CDS Account Number, accompanied by the Certificate of Appointment of Corporate Representative or Form of Proxy (as the case may be) to submit the request.</p> <p>b. Please provide a copy of the Corporate Representative's or Proxy's MyKad (front and back) or Passport in JPEG, PNG or PDF format as well as his/her email address.</p>
3.	Email notification	<p>a. You will receive notification(s) from Boardroom that your request(s) has/have been received and is/are being verified.</p> <p>b. Upon system verification against the General Meeting Record of Depositories as at 17 August 2021, you will receive an email from Boardroom approving your registration for remote participation together with the Meeting ID and your remote access user ID and password. You will also be notified in the event your registration is rejected.</p>
<b>On the day of the EGM</b>		
4.	Login to Meeting Platform	<p>a. The Meeting Platform will be open for login one (1) hour before the commencement of the EGM.</p> <p>b. The Meeting Platform can be accessed via one of the following:</p> <ul style="list-style-type: none"><li>➤ Scan the QR Code provided in the email notification; or</li><li>➤ Navigate to the website at <a href="https://meeting.boardroomlimited.my">https://meeting.boardroomlimited.my</a></li></ul> <p>c. Insert the Meeting ID and sign in with the user ID and password provided to you via the email notification in Step 3.</p>
5.	Participate	<p><i>[Note: Please follow the User Guides provided in the confirmation email above to view the live webcast, submit questions and vote.]</i></p> <p>a. If you would like to view the live webcast, select the  broadcast icon.</p> <p>b. If you would like to ask a question during the EGM, select the  messaging icon.</p> <p>c. Type your message within the chat box and once completed, click the send button.</p>
6.	Voting	<p>a. Once polling has been opened, the polling icon will appear with the resolutions and your voting choices until the Chairman declares the end of the voting session.</p> <p>b. To vote, select your voting direction from the options provided. A confirmation message will appear to indicate that your vote has been received.</p> <p>c. To change your vote, re-select your voting preference.</p> <p>d. If you wish to cancel your vote, please press <b>“Cancel”</b>.</p>
7.	End of Participation	Upon the announcement by the Chairman on the closure of the EGM, the live webcast will end.

## **SINMAH CAPITAL BERHAD**

[Registration No. 199401015973 (301653-V)]

### **RECORD OF DEPOSITORS FOR THE EGM**

For the purpose of determining whether a member is entitled to attend, participate and vote at the EGM, the Company shall be requesting the Record of Depositors as at 17 August 2021. Only shareholders whose names appear in the Record of Depositors as at 17 August 2021 shall be entitled to attend, participate and vote at the EGM or appoint proxy/proxies on his/her behalf.

### **PROXY FORM**

Please ensure that the hard copy of the original proxy form is deposited with the Share Registrar, Boardroom Share Registrars Sdn. Bhd. at Ground Floor or 11th Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or via electronic means through Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> (**kindly refer to Step 2, online registration procedure above**) not less than forty eight (48) hours before the time appointed for holding the meeting or at any adjournment thereof, and in default the instrument of proxy shall not be treated as valid.

### **NO REFRESHMENTS AND NO DOOR GIFTS**

There will be no distribution of refreshments and door gifts for the EGM of the Company.

### **ENQUIRY**

If you have any general enquiry prior to the EGM, please contact the following persons during office hours (Monday to Friday):

#### **Boardroom Share Registrars Sdn. Bhd.**

Address : 11th Floor, Menara Symphony  
No. 5 Jalan Prof. Khoo Kay Kim  
Seksyen 13  
46200 Petaling Jaya  
Selangor Darul Ehsan  
Malaysia

General Line : 603-7890 4700  
Fax Number : 603-7890 4670  
Email : [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com)

### **Personal Data Policy**

By registering for the remote participation and electronic voting meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.

**PROXY FORM****SINMAH CAPITAL BERHAD**

Registration No.: 199401015973 (301653-V)

Number of Shares Held	
CDS Account No.	

I/We, \_\_\_\_\_ NRIC/Passport No. \_\_\_\_\_  
(FULL NAME IN BLOCK LETTERS)of \_\_\_\_\_  
(FULL ADDRESS)

contact no. \_\_\_\_\_ email address \_\_\_\_\_ being a member/ members of **Sinmah Capital Berhad** ("SMCAP" or the "Company") hereby appoint the person(s) below as my/our proxy(ies) to vote for me/us and on my/our behalf at the Extraordinary General Meeting ("EGM") will be held virtually through the online meeting platform provided by Boardroom Share Registrars Sdn. Bhd. at <https://meeting.boardroomlimited.my> (MYNIC Domain Registration Number D6A357657) on Tuesday, 24 August 2021 at 11.00 a.m., or at any adjournment thereof, or immediately following the conclusion or adjournment of the Twenty Seventh Annual General Meeting of SMCAP scheduled to be held on the same day at 10.00 a.m., whichever is earlier.

**IMPORTANT NOTE:**

Please (i) tick [✓] either **ONE** of the option (a) or (b) for the number of proxy which you wish to appoint, (ii) complete the details of your proxy/proxies and the proportion of your shareholding to be represented (if applicable), (iii) please tick [✓] option (c) if you would like to appoint the Chairman of the EGM as the proxy or failing the proxy to vote on your behalf and (iv) sign or execute this form.

Option	Name of proxy(ies)	NRIC/ Registration No.	Email Address & Phone Number	Proportion of shareholding to be represented
(a)	<b>Appoint ONE proxy only</b> (Please complete details of proxy below)			
				100%
(b)	<b>Appoint MORE THAN ONE proxy</b> (Please complete details of proxies below)			
	Proxy 1			%
	Proxy 2			%
				100%
(c)	<b>The Chairman of the EGM as my/our proxy and/or failing the above proxy to vote for me/us on my/our behalf</b>			

\*My/our \*proxy/proxies shall vote as follows :-

Please indicate with an "X" in the space provided below how you wish your votes to be casted. If no specific direction as to voting is given, the \*proxy/proxies will vote or abstain for voting at his(her) discretion.

NO.	RESOLUTION	FOR		AGAINST	
		PROXY 1	PROXY 2	PROXY 1	PROXY 2
1.	PROPOSED PRIVATE PLACEMENT				

Dated this \_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
Signature / Common Seal of Shareholder

Contact No: \_\_\_\_\_

## SINMAH CAPITAL BERHAD

[Registration No.: 199401015973 (301653-V)]

### NOTES:

1. *A member of the Company who is entitled to attend, speak and vote at this EGM may appoint a proxy to attend, speak and vote on his(her) behalf. A proxy may but need not be a member of the Company, and a member may appoint any person to be his(her) proxy without limitation.*
2. *Where a member appoints more than one (1) proxy to attend and vote at the same EGM, the appointment shall be invalid unless he(she) specifies the proportion of his(her) holdings to be represented by each proxy.*
3. *Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depository) Act, 1991 ("SICDA"), he(she) may appoint one (1) proxy in respect of each security account it holds with ordinary shares of the Company standing to the credit of the said security account.*
4. *Where a member of the Company is an exempt authorised nominee holding ordinary shares in the Company for multiple beneficial owners in one (1) securities account ("**omnibus account**"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.*

*An exempt authorised nominee refers to an authorised nominee defined under the SICDA who is exempted from compliance with the provisions of subsection 25A(1) of SICDA.*
5. *The instrument appointing a proxy shall be in writing by the appointer or an attorney duly authorised in writing or, if the appointer is a corporation, whether under its seal or by an officer or attorney duly authorised.*
6. *The instrument appointing either a proxy, a power of attorney or other authorities, where it is signed or certified by a notary as a true copy is deposited with the Share Registrar, Boardroom Share Registrars Sdn. Bhd. at Ground Floor or 11th Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or via electronic means through the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> not less than forty eight (48) hours before the time appointed for holding the meeting or at any adjournment thereof, and in default the instrument of proxy shall not be treated as valid. **(Please follow the procedures as stipulated in the Administrative Guide)***
7. *The right of foreigners to vote in respect of deposited securities is subject to Sections 41(1)(e) and 41(2) of the Securities Industry (Central Depositories) Act, 1991; the Securities Industry (Central Depositories) (Foreign Ownership) Regulations 1996 and the Constitution of the Company.*
8. *In respect of deposited securities, only members whose names appear in the Record of Depositors on 17 August 2021 (General Meeting Record of Depositors) shall be eligible to attend, speak and vote at this EGM.*
9. *Any alteration in the Proxy Form must be initialed.*
10. *Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all the resolution set out in the Notice of EGM will be put to the vote by poll.*

### Personal data privacy:

*By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the EGM and/ or any adjournment thereof, a member of the Company:*

- (i) *consents to the collection, use and disclose of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the EGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the EGM (including any adjournment thereof), and in order for the Company (or its agent) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes");*
- (ii) *warrants that the member has obtained the prior consent of such proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies), and/or representative(s) for the Purposes; and*
- (iii) *agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses, and damages as a result of the member's breach of warranty*